 MK Fine Cabinetry LLC

43 Bank Street, Lebanon, NH 03766

Shop Location: 26 Smith

Pond Rd, Enfield NH 03748

**General Shop Laborer**

Reports To

Shop Manager

**Job Overview;** 3 Clear Job Initiatives:

1. Assist Shop Manager in day-to-day shop operations

2. Assist in Installation of Cabinetry and Millwork on site

3. Work around the shop on various seasonal maintenance task

**Responsibilities and Duties**

* Maintain a clean and tidy working environment
* Assist in building of cabinetry and millwork alongside other shop workers
* Work with Managers to delivery projects to the jobsite in a timely manner
* Understanding of blueprints & shop drawings
* Ability to do various task throughout the day with an ever-changing work environment
* Problem Solving
* Show up ready to work and on time
* Must have Reliable Transportation and Valid Driver License
* Work closely with the MK Wood Works Team. Communicate well with the owner and managers.
* Cleaning: (Everyone @ MKWW) Maintain a workspace / project that is clean and orderly. Take pride in the shop and office and never be afraid to run a broom or vacuum.

**Work Hours**

* Monday & Wednesday: 6:00 - 4:00, Tuesday & Thursday: 7:00-4:00, Friday 7:00-2:00 • Later and earlier hours may be needed due to workload.

**Compensation**

* $25.00 Hourly Paid Bi-weekly.
* 2-week paid vacation, paid holidays. (14 days of vacation). Holidays as described in the Employee handbook
* Overtime @ time and a half.
* Simple IRA retirement plan. MKWW to match 3%.